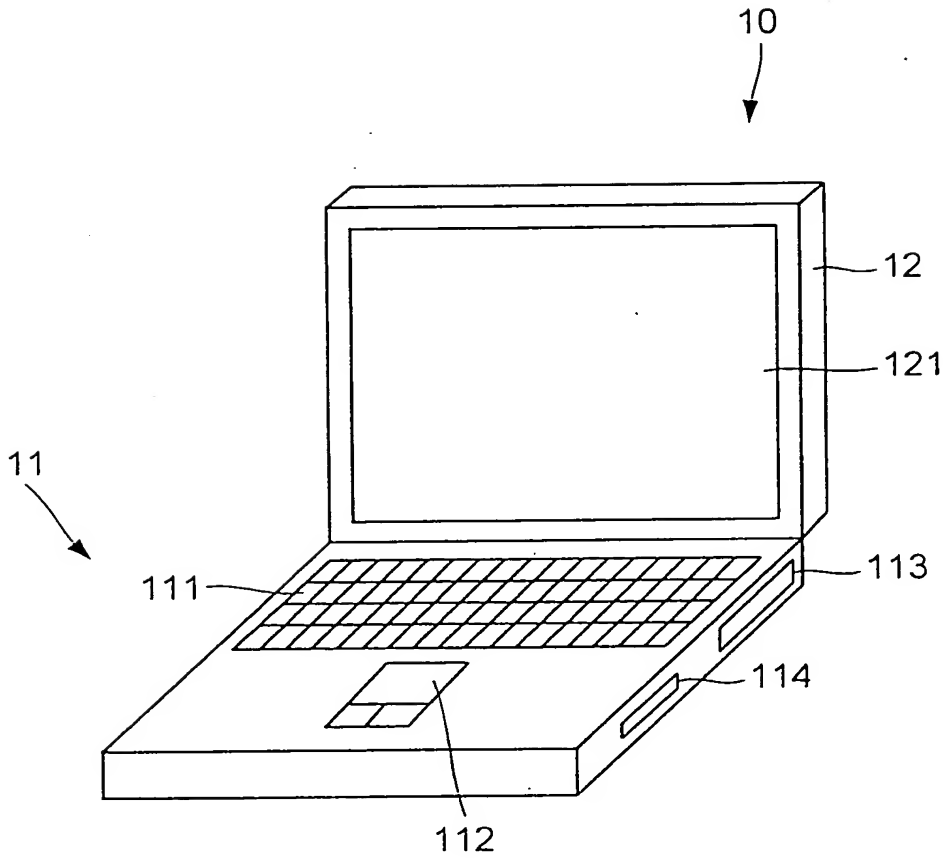

Fig. 1

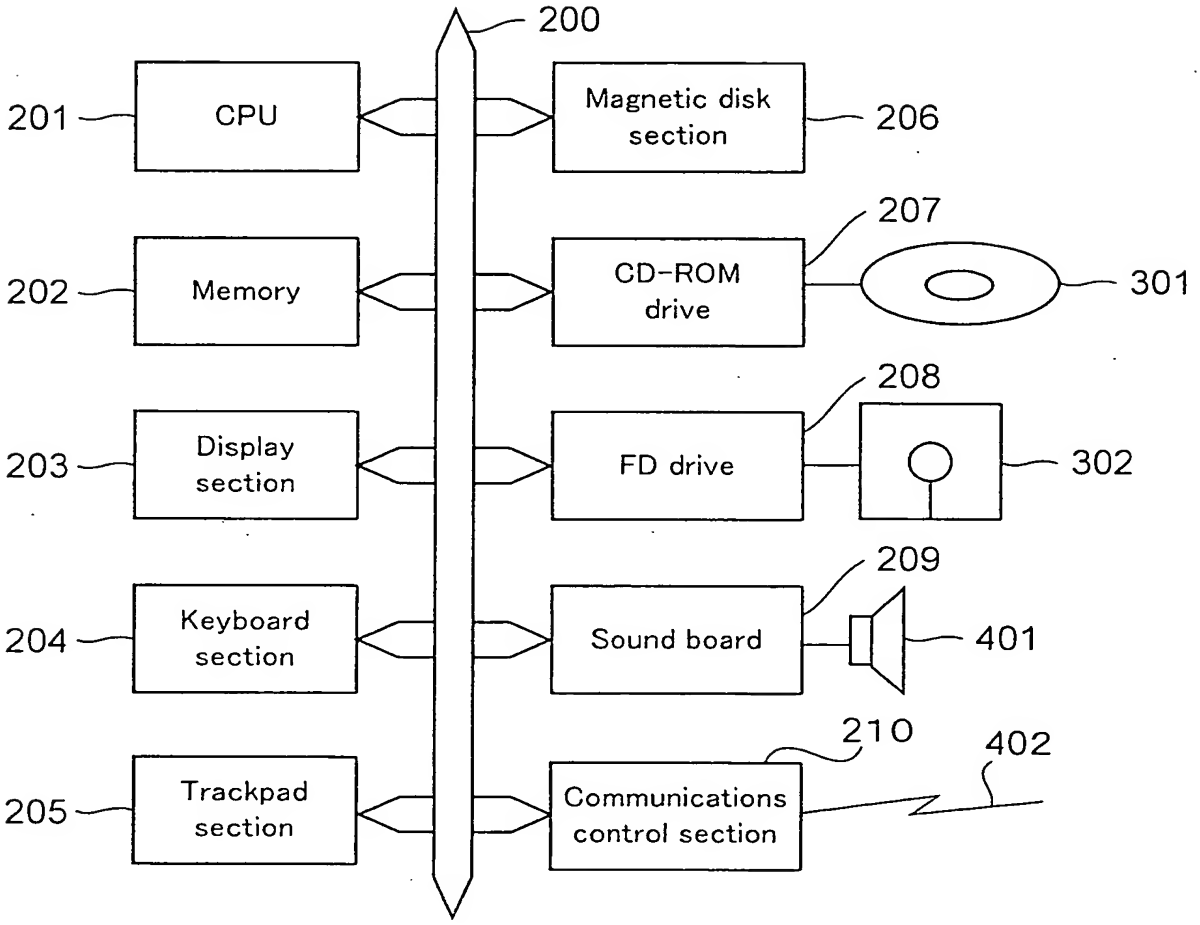
200
201
CPU
202
Memory
203
Display section
204
Keyboard section
205
Trackpad section
Magnetic disk section
206
207
CD-ROM drive
301
208
FD drive
302
209
Sound board
401
210
Communications control section
402

Fig. 2

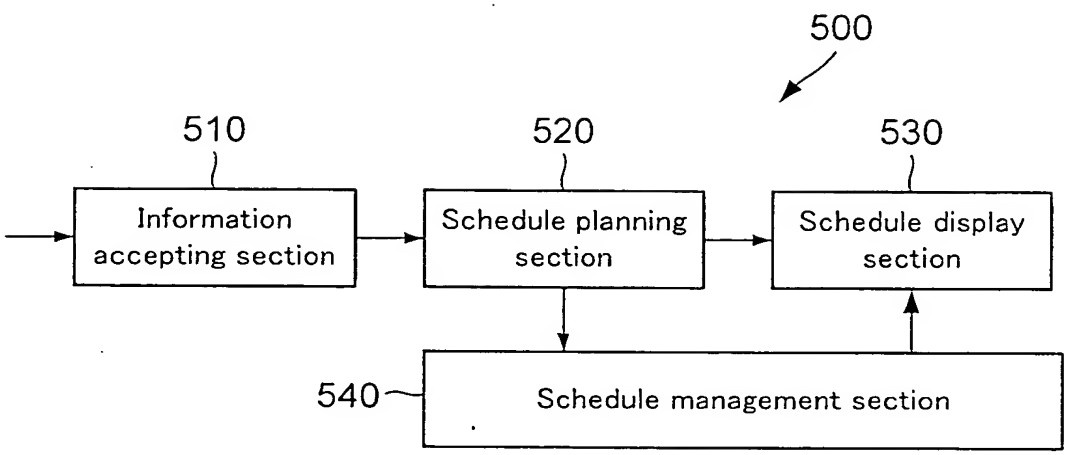
500
510
520
530
Information accepting section
Schedule planning section
Schedule display section
540
Schedule management section

Fig. 3

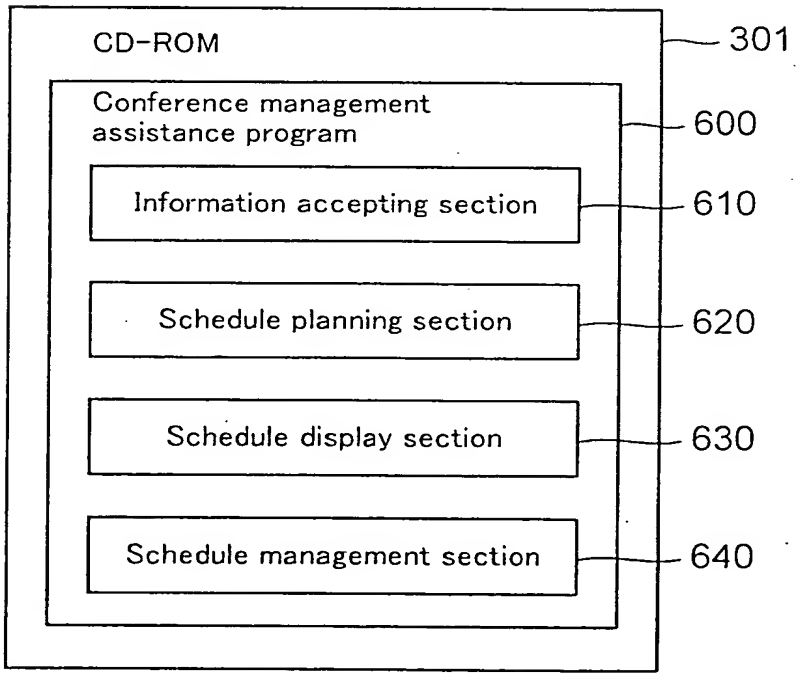
CD-ROM
301
Conference management assistance program
600
Information accepting section
610
Schedule planning section
620
Schedule display section
630
Schedule management section
640

Fig. 4

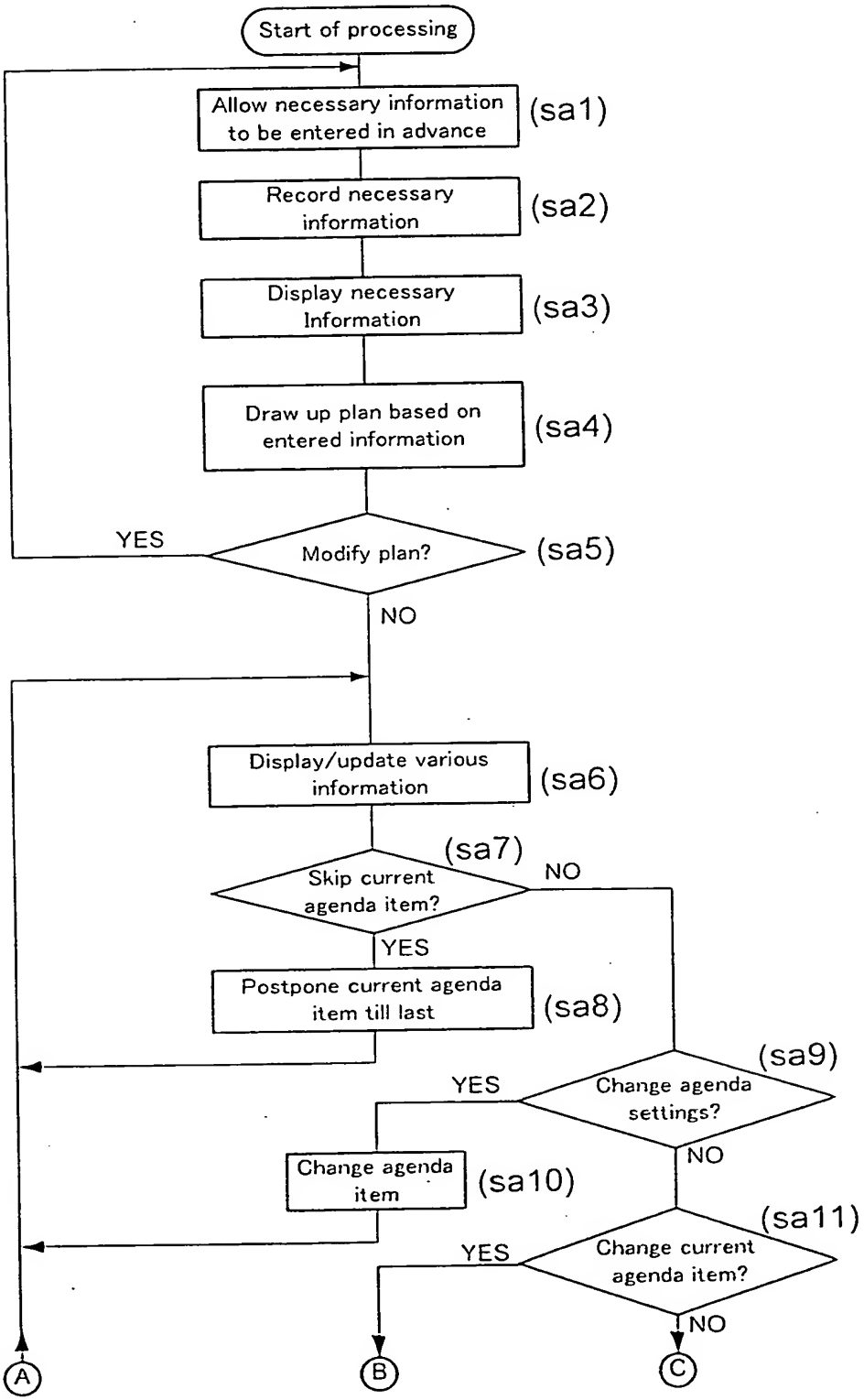
Start of processing
Allow necessary information to be entered in advance
(sa1)
Record necessary information
(sa2)
Display necessary Information
(sa3)
Draw up plan based on entered information
(sa4)
YES
Modify plan?
(sa5)
NO
Display/update various information
(sa6)
(sa7)
Skip current agenda item?
NO
YES
Postpone current agenda item till last
(sa8)
(sa9)
YES
Change agenda settings?
NO
Change agenda item
(sa10)
(sa11)
YES
Change current agenda item?
NO
A
B
C

Fig. 5

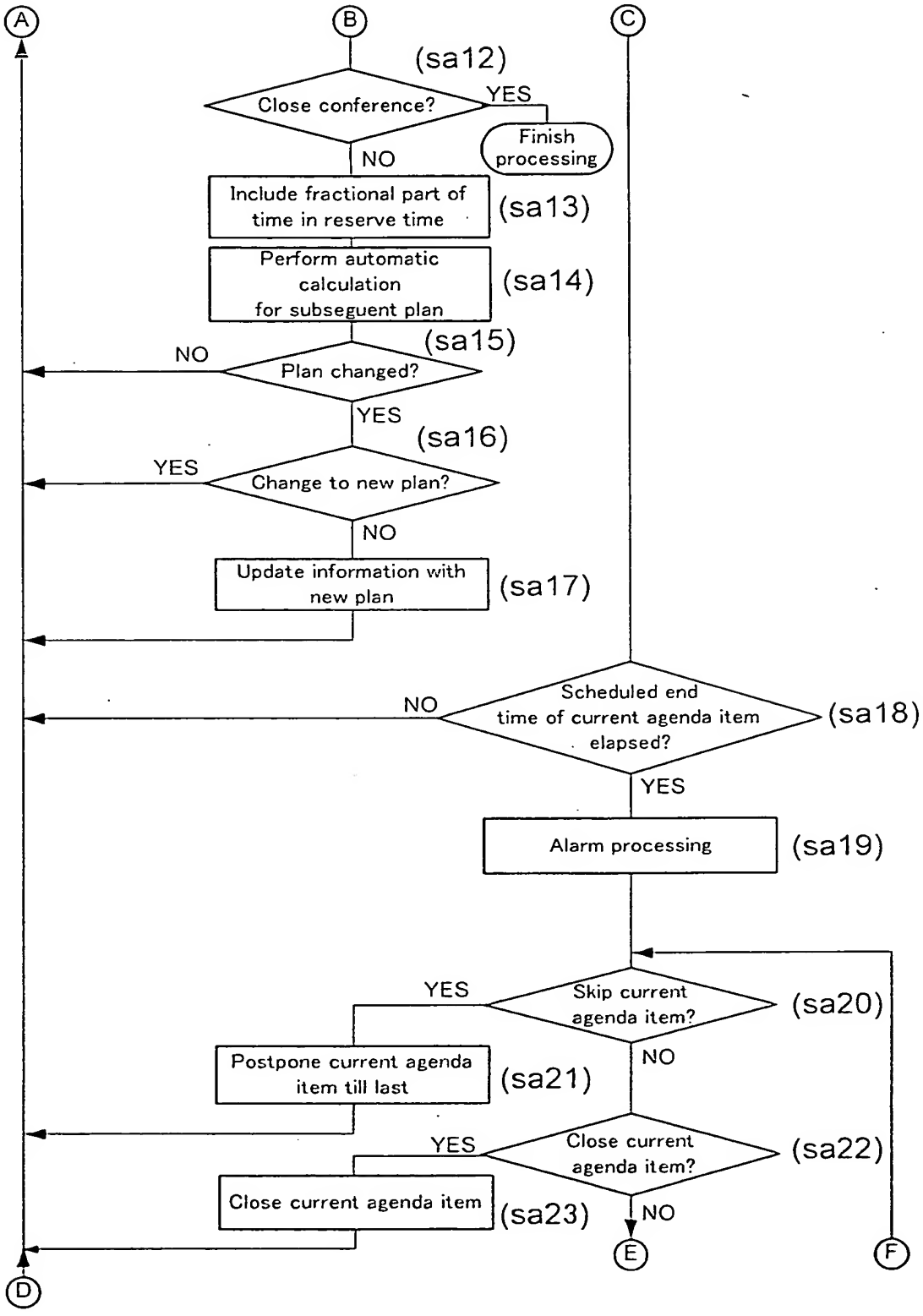
A
B
C
(sa12)
Close conference?
YES
Finish processing
NO
Include fractional part of time in reserve time
(sa13)
Perform automatic calculation for subseguent plan
(sa14)
(sa15)
NO
Plan changed?
YES
(sa16)
YES
Change to new plan?
NO
Update information with new plan
(sa17)
NO
Scheduled end time of current agenda item elapsed?
(sa18)
YES
Alarm processing
(sa19)
YES
Skip current agenda item?
(sa20)
NO
Postpone current agenda item till last
(sa21)
YES
Close current agenda item?
(sa22)
Close current agenda item
(sa23)
NO
D
E
F

Fig. 6

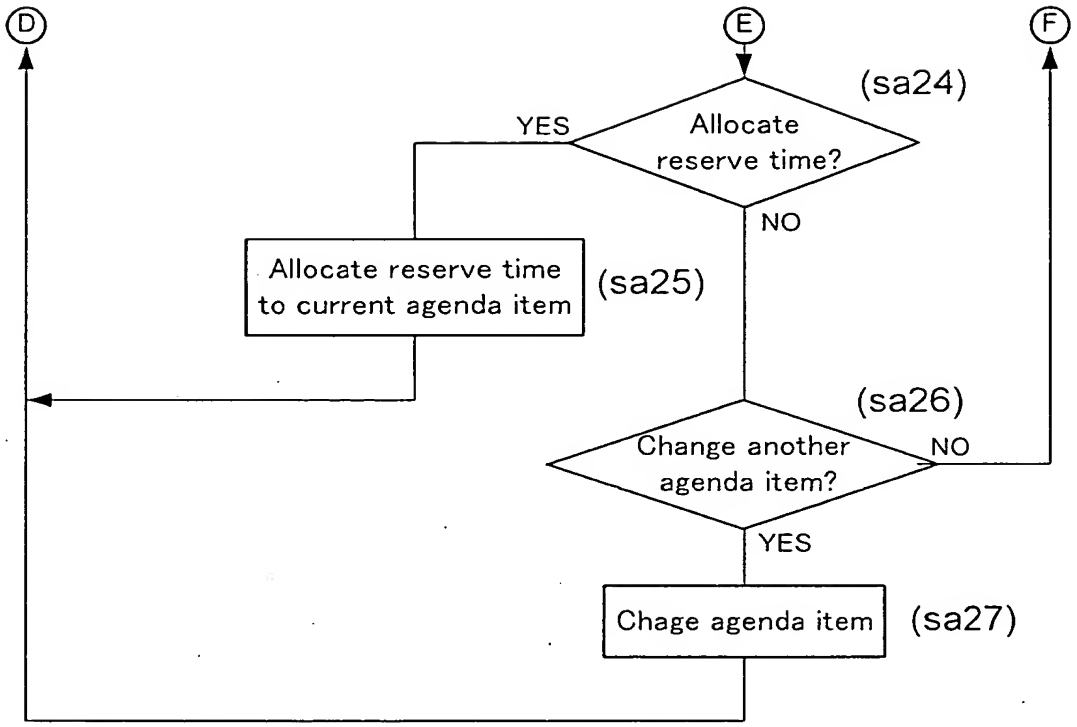
D
E
F
(sa24)
YES
Allocate reserve time?
NO
Allocate reserve time to current agenda item
(sa25)
(sa26)
Change another agenda item?
NO
YES
Chage agenda item
(sa27)

Fig. 7

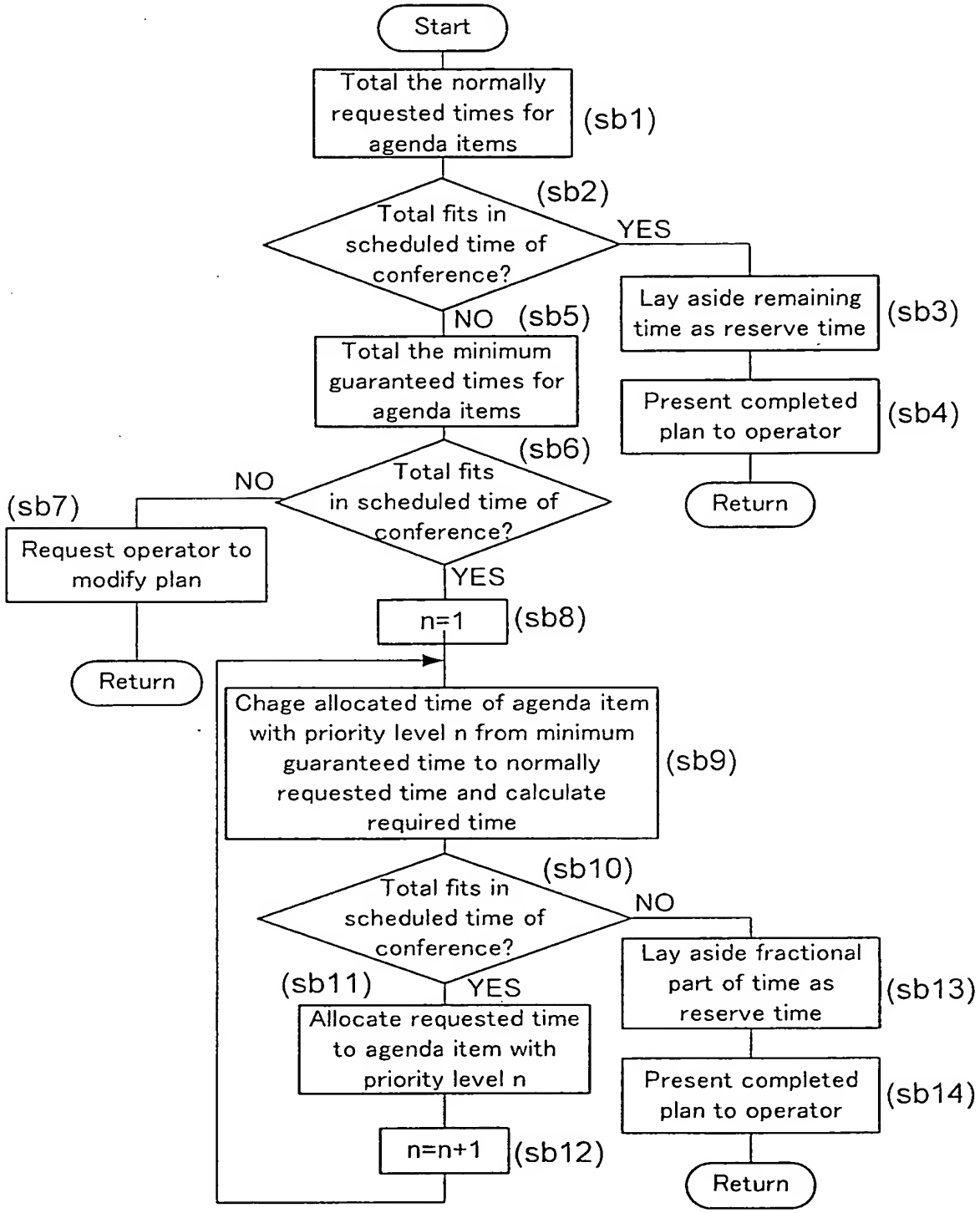
Start
Total the normally requested times for agenda items
(sb1)
(sb2)
Total fits in scheduled time of conference?
YES
Lay aside remaining time as reserve time
(sb3)
Present completed plan to operator
(sb4)
Return
NO
(sb5)
Total the minimum guaranteed times for agenda items
(sb6)
Total fits in scheduled time of conference?
NO
(sb7)
Request operator to modify plan
Return
YES
n=1
(sb8)
Chage allocated time of agenda item with priority level n from minimum guaranteed time to normally requested time and calculate required time
(sb9)
(sb10)
Total fits in scheduled time of conference?
NO
Lay aside fractional part of time as reserve time
(sb13)
Present completed plan to operator
(sb14)
Return
(sb11)
YES
Allocate requested time to agenda item with priority level n
n=n+1
(sb12)

Fig. 8

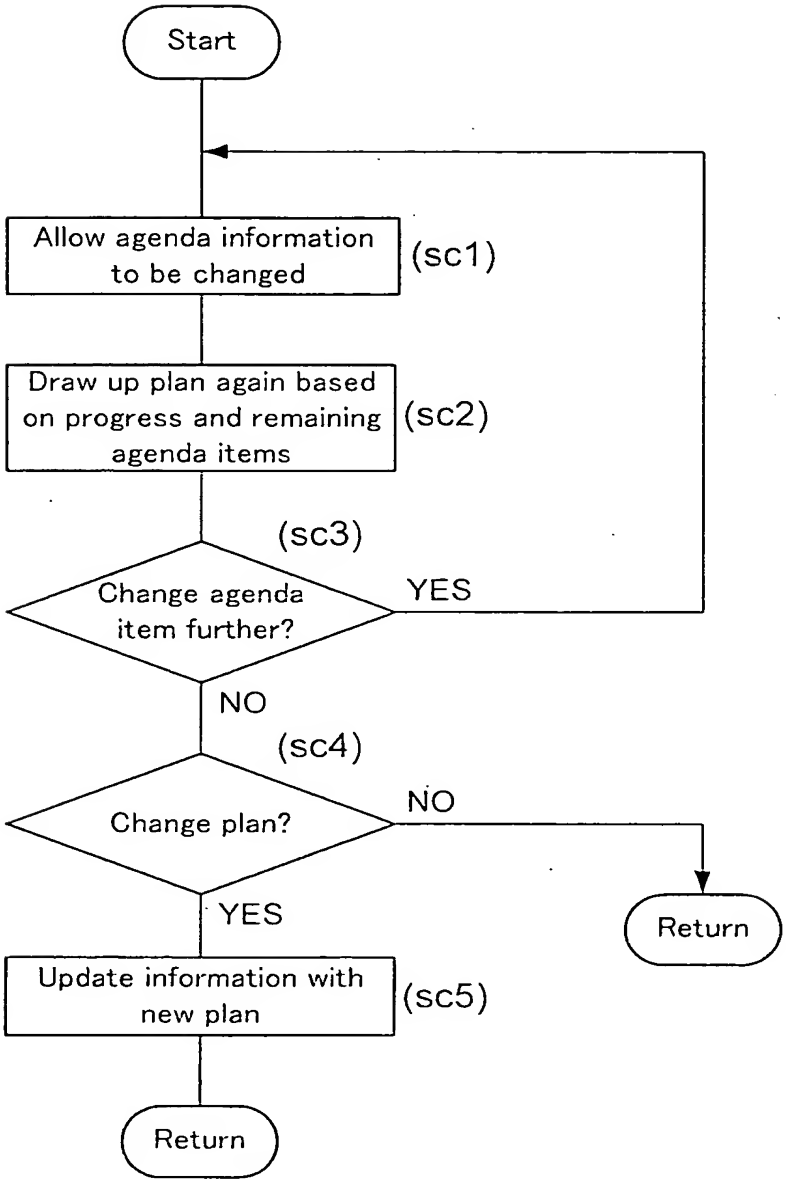
Start
Allow agenda information to be changed
(sc1)
Draw up plan again based on progress and remaining agenda items
(sc2)
(sc3)
Change agenda item further?
YES
NO
(sc4)
Change plan?
NO
Return
YES
Update information with new plan
(sc5)
Return

Fig. 9

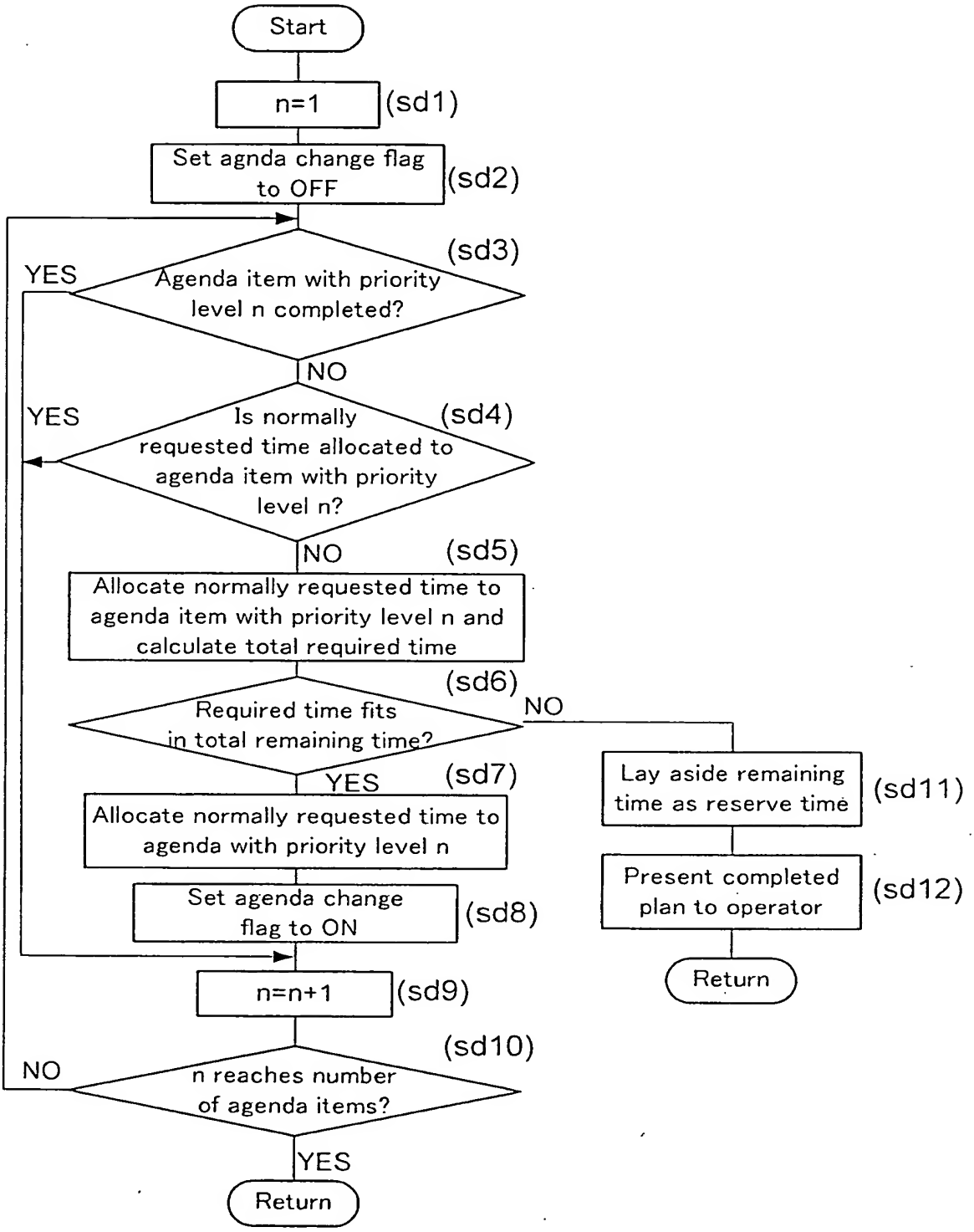
Start
n=1
(sd1)
Set agnda change flag to OFF
(sd2)
(sd3)
YES
Agenda item with priority level n completed?
NO
YES
Is normally requested time allocated to agenda item with priority level n?
(sd4)
NO
(sd5)
Allocate normally requested time to agenda item with priority level n and calculate total required time
(sd6)
Required time fits in total remaining time?
NO
YES
(sd7)
Allocate normally requested time to agenda with priority level n
Set agenda change flag to ON
(sd8)
n=n+1
(sd9)
(sd10)
NO
n reaches number of agenda items?
YES
Return
Lay aside remaining time as reserve time
(sd11)
Present completed plan to operator
(sd12)
Return

Fig.10

Agenda item	A	B	C	D	Reserve
Minimum (minutes)	20	20	20	20	
Normal (minutes)	60	60	60	60	
Priority	2	1	3	2	
Internal priority	2	1	4	3	

Fig. 11

Agenda item	A	B	C	D	Reserve
Minimum (minutes)	60	60	60	60	60

Fig. 12

Agenda item	A	B	C	D	Reserve
Minimum (minutes)	60	60	20	60	20

Fig. 13

Agenda item	A	B	C	D	Reserve
Minimum (minutes)	20	60	20	20	0

Fig. 14

Agenda item	A	B	C	D	Reserve
Minimum (minutes)	20	20	20	20	20

Fig. 15

Agenda item	A	B	C	D	Reserve
Minimum			20		30
Normal	60	60		60	
Actual	50	20			
Priority	2	1	3	2	
	Skip current Agenda Item	Close current Agenda Item		Change Agenda settings	

Fig. 16

Agenda item	A	B	C	D	Reserve
Minimum			20		60
Normal	60	60		60	
Actual	50	30			
Priority	2	1	3	2	

Agenda item	A	B	C	D	Reserve
Minimum					20
Normal	60	60	60	60	
Actual	50	30			
Priority	2	1	3	2	

Change Agenda Settings Apply change

Fig. 17

Agenda item	A	B	C	D	Reserve
Minimum			20		30
Normal	60	60		60	
Actual	50	60			
Priority	2	1	3	2	

Scheduled time has elapsed.

- ○ Close Agenda Item
- ○ Allocate Reseve Time
  - ○ All
  - ○ Part [ ]minutes
- ○ Leave Till Last
- ○ Change Agenda Settings

Enter

Fig. 18

Agenda item	A	B	C	D	Reserve
Minimum			20		0
Normal	60	90		60	
Actual	50	60			
Priority	2	1	3	2	

Fig. 19

Agenda item	A	C	D	B	Reserve
Minimum		20			
Normal	60		60	60	
Actual	50			60	
Priority	2	1	3	2	

Fig. 20

Agenda item	A	B	C	D	Reserve
Minimum			20		0
Normal	60	90		60	
Actual	50	90			
Priority	2	1	3	2	

Scheduled time has elapsed.

○Close Agenda Item
○Change Agenda settings
○Leave Till Last

Enter

Agenda item	A	B	C	D	Reserve
Minimum			20	20	40
Normal	60	90			
Actual	50	90			
Priority	2	1	3	2	

1/3 ↓ ↑ Enter

Fig. 21

Agenda item	A	B	C	D	Reserve
Minimum			20		0
Normal	60	90		60	
Actual	50	90			
Priority	2	1	3	2	

Scheduled time has elapsed.

○Close Agenda Item
○Change Agenda settings
○Leave Till Lost

Enter

Agenda item	A	B	C	D	Reserve
Minimum					20
Normal	60	90		60	
Actual	50	90			
Priority	2	1		2	

2/3 ↓ ↑ Enter

Fig. 22